

**SANTEE SCHOOL DISTRICT  
REGULAR MEETING  
OF THE BOARD OF EDUCATION**

June 16, 2015  
**MINUTES**

Douglas E. Giles  
Educational Resource Center  
9619 Cuyamaca Street  
Santee, California

**A. OPENING PROCEDURES**

1. Call to Order and Welcome

President Burns called the meeting to order at 7:03 p.m.

Members present:

Dustin Burns, President  
Barbara Ryan, Vice President  
Elana Levens-Craig, Clerk  
Dianne El-Hajj, Member  
Ken Fox, Member

Administration present:

Dr. Cathy Pierce, Superintendent and Secretary to the Board  
Karl Christensen, Assistant Superintendent, Business Services  
Tim Larson, Assistant Superintendent, Human Resources/Pupil Services  
Dr. Stephanie Pierce, Assistant Superintendent, Educational Services  
Lisa Arreola, Executive Assistant and Recording Secretary

2. President Burns invited the audience to recite the District Mission and then invited Keira Baranski, 1<sup>st</sup> grade student at Carlton Oaks, to lead the members, staff, and audience in the Pledge of Allegiance.

3. Approval of Agenda

It was moved and seconded to approve the agenda.

**Motion:** Ryan  
**Second** El-Hajj  
**Vote:** 5-0

Burns Aye  
Ryan Aye  
Levens-Craig Aye

El-Hajj Aye  
Fox Aye

**B. REPORTS AND PRESENTATIONS**

1. **Superintendent's Report**

- 1.1. Developer Fees Collection Report
- 1.2. Use of Facilities Report
- 1.3. Enrollment Report
- 1.4. Schedule of Upcoming Events

2. **Spotlight: Project SAFE Employees**

Dr. Pierce mentioned Project SAFE has been offering before- and after-school programs in the Santee School District since 1990. The Board recognized the following employees for being with Project SAFE since its inception and for their service to the children of Santee School District: Kristi Sheen, Kathy Jones, Cindy Gerrard, Sherry Martin, Regina Nuño, and Maria "Pat" Philpot. President Burns presented each employee with a certificate of appreciation.

3. **Spotlight: PTA Presidents**

Superintendent Pierce expressed the District's gratitude towards the PTA Presidents for their service, leadership, and advocacy for the children and parents. President Burns presented each PTA President with a certificate of appreciation.

4. **Spotlight: Junior Olympics – Appreciation to Kiwanis and Santee Teachers**

Superintendent Pierce mentioned the Santee Kiwanis Club has provided the Junior Olympics event for our students for over 30 years. Each year, on a Saturday in June, one of the local high

schools is inundated with students from Santee School District who have worked diligently with their classroom teachers to compete in a variety of track and field events. She introduced the Kiwanians and teachers. President Burns presented the Santee Kiwanis Club and each teacher with a certificate of appreciation.

**5. Spotlight: Santee School District Foundation Aloha Fun Run & Walk Winners**

Superintendent Pierce mentioned the Santee School District Foundation held their First Annual Aloha Fun Run & Walk in April. The Board recognized the individuals that came in 1<sup>st</sup>, 2<sup>nd</sup>, and 3<sup>rd</sup> place in each of the age groups. President Burns presented the winners with a certificate.

**6. ICOC Annual Report**

Mr. Christensen explained the Independent Citizens' Oversight Committee (ICOC) has been meeting since 2007 when the District first launched their Capital Improvement Program (CIP). The ICOC was formed to oversee expenditure of general obligation bond funds. Since bond funds were completely spent as of December 2014, and it is unlikely that more bonds will be sold in the foreseeable future given projected AB growth patterns and tax patterns, the ICOC held their final meeting in June to finalize their annual report.

Beth Selby, a member of the committee since its inception, presented the final ICOC report. On behalf of the committee, Ms. Selby extended her gratitude towards Mr. Christensen; Christina Becker, Director of Facilities; and Nancy Stasch, Senior Buyer/Logistics Specialist, for their continued support and assistance.

Member El-Hajj expended her gratitude towards Ms. Selby for her continued participation on the committee.

**C. PUBLIC COMMUNICATION**

President Burns invited members of the audience to address the Board about any item not on the agenda. There were no public comments.

**D. PUBLIC HEARING**

**1. Use of Education Protection Account Funds for 2015-16**

President Burns opened the public hearing on the Use of Education Protection Account Funds for 2015-16. He explained the District estimates it will receive \$7,293,149 in Education Protection Account (EPA) funds for the 2015-16 fiscal year. Adoption of Resolution #1415-35 designates that these funds will be used to pay a portion of unrestricted certificated teacher salaries as more fully described in Agenda Item E.2.10. In accordance with the provisions of Proposition 30, the District must hold a public hearing signifying the use of EPA funds. There were no comments. The public hearing was closed.

**E. CONSENT ITEMS**

President Burns invited comments from the public on any item listed under Consent.

- 1.1. Approval of Minutes**
- 2.1. Approval/Ratification of Travel Requests**
- 2.2. Approval/Ratification of Expenditure Warrants**
- 2.3. Approval/Ratification of Purchase Orders**
- 2.4. Acceptance of Donations**
- 2.5. Approval of Consultants and General Service Providers**
- 2.6. Approval/Ratification of Annual Agreements for 2015-16**
- 2.7. Approval of 2015-16 Student Accident Insurance**
- 2.8. Approval of Long-Term Use of Facilities Agreement with Christ the King Lutheran Church for Use of Carlton Hills School for the 2015-16 Fiscal Year**
- 2.9. Adoption of Resolution No.1415-35 Designating Use of Education Protection Account Funds for 2015-16**
- 2.10. Approval of First Amendment to Agreement with San Diego County Office of Education K-12 Public Schools and Community Colleges Facility Authority for Industrial Stormwater Permit Support**
- 3.1. Adoption of Resolution #1516-01 Designating Personnel and Approval of 2015-16 Child Development Services Contract**

- 3.2. **Approval of the 2015-16 Consolidated Application and Reporting System (CARS) Application for Funding**
- 3.3. **Approval for Amended Service Agreement with University of San Diego:**
  - **Developing Teacher Leadership for Integrating Technology into Learning**
- 3.4. **Approval of Annual Evaluation of the Alternative Education School**
- 3.5. **Approval of Nonpublic Agency Master Contract with Deaf Community Services of San Diego for Interpreter Services**
- 3.6. **Approval of Nonpublic Agency Master Contract with Vista Hill Learning Assistance Center and GPS Services for Educationally Related Mental Health Services (ERMHS)**
- 4.1. **Personnel, Regular**
- 4.2. **Approval of Agreement for Mandated Student Health Screenings (Vision, Hearing, and Scoliosis) with Rady Children’s Hospital, San Diego – *pulled for separate consideration***
- 4.3. **Approval of Memorandum of Understanding with K to College to Provide School Supplies for Homeless and at Risk Youth**
- 4.4. **Adoption of Resolution No. 1415-34 to Eliminate Classified Non-Management Positions**

It was moved and seconded to approve Consent Items with the exception of Item 4.2. Approval of Agreement for Mandated Student Health Screenings (Vision, Hearing, and Scoliosis) with Rady Children’s Hospital, San Diego, which was pulled by Member Ryan for separate consideration.

<b>Motion:</b> <u>Fox</u>	<b>Burns</b> <u>Aye</u>	<b>El-Hajj</b> <u>Aye</u>
<b>Second</b> <u>El-Hajj</u>	<b>Ryan</b> <u>Aye</u>	<b>Fox</b> <u>Aye</u>
<b>Vote:</b> <u>5-0</u>	<b>Levens-Craig</b> <u>Aye</u>	

**4.2. Approval of Agreement for Mandated Student Health Screenings (Vision, Hearing, and Scoliosis) with Rady Children’s Hospital, San Diego**

Member Ryan mentioned she is employed by Rady Children’s Hospital, San Diego and would abstain on this item. Member El-Hajj moved approval.

<b>Motion:</b> <u>El-Hajj</u>	<b>Burns</b> <u>Aye</u>	<b>El-Hajj</b> <u>Aye</u>
<b>Second</b> <u>Fox</u>	<b>Ryan</b> <u>Abstained</u>	<b>Fox</b> <u>Aye</u>
<b>Vote:</b> <u>4-1</u>	<b>Levens-Craig</b> <u>Aye</u>	

**F. DISCUSSION AND/OR ACTION ITEMS**

President Burns invited comments from the public on any item listed under Discussion and/or Action.

**Educational Services**

**1.1. Adoption of the Local Control Accountability Plan Annual Update for 2015-16**

Dr. Stephanie Pierce, Assistant Superintendent of Educational Services, mentioned the District adopted its first Local Control Accountability Plan (LCAP) in 2014-15; and explained she would be providing an annual update for 2015-16. Dr. Pierce highlighted some of the components that were gathered from the stakeholders.

She explained the process began with assembling the relevant data, analyzing and determining the District’s needs, and consulting with stakeholder groups. The goals were drafted and linked to the eight State priority areas and action steps were drafted to achieve the set goals. Upon completion, a draft was presented to DAC and DELAC for comments. Dr. Pierce mentioned the information could be found on the website. Additionally, a public hearing was held at the June 2 meeting.

Dr. Pierce provided an overview of the changes in goals and action steps as a result of the stakeholder input. She noted some adjustment to the goals included the combining of Goals A and B to improve student learning of Common Core State Standards in English Language Arts/English Language Development and Mathematics through high quality instruction with technology integration for acquisition of 21<sup>st</sup> Century Learning Skills. Goal C was revised to

conform to the new California State Accountability System which includes California Assessment of Student Performance and Progress.

She explained adjustment to the action steps included accelerating the purchase and deployment of devices for Grades K-2; increasing the annual set-aside in technology reserves; providing a compensation package of salary, health benefits, and retirement benefits that attracts and retains high quality staff and increases and/or improves services for all students; expanding the use of electronic and face-to-face methods for parent and students to connect and engage within the school community; creating a summer bridge program for unduplicated count students to receive academic intervention services with integration of digital resources; adding action/service to address physical education; and adding an action/service to describe and fund the District's Core program.

Member El-Hajj inquired on the process to modify the estimated expenditures once the update is adopted. Dr. Pierce explained the information has been identified as an action step and the allocations shown on the plan are only estimates. Member Ryan commended Dr. Pierce for her hard work on putting together the annual update. Member Fox moved approval.

<i><b>Motion:</b></i>	<i><b>Fox</b></i>	<i><b>Burns</b></i>	<i><b>Aye</b></i>	<i><b>El-Hajj</b></i>	<i><b>Aye</b></i>
<i><b>Second</b></i>	<i><b>Levens-Craig</b></i>	<i><b>Ryan</b></i>	<i><b>Aye</b></i>	<i><b>Fox</b></i>	<i><b>Aye</b></i>
<i><b>Vote:</b></i>	<i><b>5-0</b></i>	<i><b>Levens-Craig</b></i>	<i><b>Aye</b></i>		

## **Business Services**

### **2.1. Adoption of 2015-16 Santee School District Budget**

Karl Christensen provided an overview of the 2015-16 Santee School District Budget and provided the Board a user friendly budget for review. He made reference to page 10, which showed a projected increase in enrollment over the next few years. Mr. Christensen explained the trend shows a larger number of incoming kindergarten students versus the number of outgoing eighth-grade students. He referenced page 13 and explained the projections in generating revenue are based on prior year Average Daily Attendance (ADA) and not enrollment.

Mr. Christensen referenced page 16, and explained the Child Development Fund will end with a zero fund balance as it is expected to expend all of the incoming revenue. The Cafeteria Fund is estimated to have a \$69,000 deficit. He explained this is due to a \$25,000 one-time expense for equipment. The Deferred Maintenance Fund shows a zero balance as it is expected to expend all of the revenue. Mr. Christensen explained that in 2014-15, the District was accounting for the additional Economic Uncertainty Reserve and Technology Reserve in Fund 17; that has changed for 2015-16. In 2015-16, the Technology Reserve will be included in Fund 40 (Special Reserve for Capital Outlay).

Mr. Christensen made reference to page 16, and explained the Interfund Transfer Out shows \$590,000 outgoing from Fund 17. He explained this is to take the deposit made in 2014-15 and transfer it into Fund 40; the Technology Reserve is now exclusively in Fund 40. Fund 40 shows the incoming \$590,000 and another deposit of \$720,000 from the General Fund. The ending balance is \$1,746,281, of which about \$450,000 is associated with the Solar Project and \$1.3 million is associated with the Technology Reserve. He explained, page 17 shows a zero balance on the Building Fund. The Capital Facilities Fund is a combination of three major revenue sources which includes Developer Fees, Renzulli Property proceeds, and former Redevelopment Agency Funds. The School Facilities Fund accounts for State grants. Project SAFE and Yale funds will have a surplus that will help absorb any future cost increases.

Mr. Christensen made reference to page 25, which shows the calculation of the Local Control Funding Formula (LCFF). Based on the Governors May Revise proposal of closing the gap of 53.08%, the District is expecting approximately an additional \$5 million in LCFF revenue in 2015-16; an approximate increase of 12%. Certificated Staffing, on page 27, shows 228 general education teachers in 2014-15. The District is budgeting for 331 teachers in 2015-16; based on enrollment projections. The Multi-Year Projections, on page 28, shows the District has included increases in STRS, PERS, State Unemployment Insurance, and Workers Compensation. He explained the STRS amounts are set by law. However, the amounts shown for PERS are estimates. He explained page 30 shows contributions to Restricted Programs by the

Unrestricted General Fund. The contribution to the Special Education Program continues to increase; and the District is projecting an estimated contribution to the Special Education Mental Health funds. The District has been funding the Routine Restricted Maintenance at two percent of total outgo. Districts are now required to fund at three percent.

Mr. Christensen referenced the General Fund Multi-Year Projections on page 33. He explained that in 2014-15, the District is expecting a deficit of about \$3.4 million. In 2015-16, a surplus of \$3.6 million. With some moderate revenue increases in 2017-18, a surplus of a little over \$1 million is projected. In 2015-16, the District expected a Reserve as Percent of Expenditures of 23.5%; and slight increases in 2016-17 and 2017-18. Mr. Christensen clarified this does not include any negotiated salary increases. The Estimated Structural Surplus in 2015-16 is \$2,915,402; \$2,333,428 in 2016-17; and \$1,813,337 in 2017-18.

Mr. Christensen provided an overview of the Estimated General Fund Cash Flow on page 36, and the history of the Total General Fund Budget and Cash Reserves on page 38. Member Ryan moved approval.

<i>Motion:</i>	<u>Ryan</u>	<i>Burns</i>	<u>Aye</u>	<i>El-Hajj</i>	<u>Aye</u>
<i>Second</i>	<u>Levens-Craig</u>	<i>Ryan</i>	<u>Aye</u>	<i>Fox</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>Levens-Craig</i>	<u>Aye</u>		

**2.2. Relocation of Playground Structure at Hill Creek School and Authorization to Solicit Informal Bids through the CUPCCAC Process**

Karl Christensen explained Hill Creek has received several complaints and concerns from neighbors on students peering over into their yard, noise from the students, things being thrown into their yards, and student safety. Most recently, the District received a formal letter by four neighbors stating that the location of the playground structure, basketball hoops, and backstop in close proximity to the block wall is the primary reason for the nuisances. The neighbors believe these nuisances began, and/or escalated, when the playground structure was installed within six inches of the block wall. Mr. Christensen explained Administration reviewed various options for addressing the neighbor complaints. The options were presented to the Board for consideration.

Upon discussion, the Board asked Administration to solicit bids, and return the bids to the Board for review. Mr. Christen clarified that the bid would consist of moving the four swings, adding two additional swings, an alternate for removing two of the basketball hoops that are closer to the wall and creating two half-courts. The Board asked that Mr. Christensen work with Principal Southcott to make sure these changes meet her students' needs; and asked Administration to bring a diagram to view the proposed options. Member Fox moved approval to authorize Administration to seek informal bids through the CUPCCAC process based on suggested changes.

<i>Motion:</i>	<u>Fox</u>	<i>Burns</i>	<u>Aye</u>	<i>El-Hajj</i>	<u>Aye</u>
<i>Second</i>	<u>El-Hajj</u>	<i>Ryan</i>	<u>Aye</u>	<i>Fox</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>Levens-Craig</i>	<u>Aye</u>		

**G. BOARD POLICIES AND BYLAWS**

**1.1. First Reading: Board Policy Annual Review**

- BP 1312.1 Complaints Concerning District Employees
- BP 4116 Probationary/Permanent Status
- BP 4315.1 Competence in Evaluation and Instructional Methodologies
- BP 5116.1 Intradistrict Open Enrollment
- BP 6145 Extracurricular and Cocurricular Activities

Board Bylaw 9310, Board Policies, and Education Code 35160.5 require that the Board annually review the listed Board Policies. The above listed policies were submitted for a first reading. No action was requested.

## H. BOARD COMMUNICATION AND ORGANIZATIONAL BUSINESS

Superintendent Pierce mentioned the San Diego Taxpayers Educational Foundation (SDTEF) released the 2015 School Bond Transparency Score Card. She mentioned the Board has written a letter of response in the past to the SDTEF in response to the score card, and asked the Board if they wanted to do something similar this year. Superintendent Pierce mentioned Santee School District scored 72%. Mr. Christensen went through the items that were not met. The Board asked Administration to respond with a letter.

Member Ryan mentioned the Santee Chamber of Commerce is developing *Santeeopoly*, a limited edition game featuring Santee businesses and thinks the District should participate with buying a property space on the Board. The Board reviewed the various property and pricing and asked Administration to proceed with purchasing a Light Blue Property for \$500.

Superintendent Pierce inquired on the Board's attendance to dinner at Santee School District Foundation Golf Classic on June 25.

President Burns mentioned Form 470, Officeholder and Candidate Campaign Statement is due July 7 to the Superintendent's Office.

Member Ryan mentioned attending the Chet F. Harritt promotion. She mentioned the teachers arranged the chairs so the parents were able to see the students. Member Ryan mentioned a high percentage of the students that were promoting were enrolled at the school since kindergarten.

Member Levens-Craig attended Pepper Drive's Spring Festival. She mentioned Michelle Meyer, a teacher at Pepper Drive for over 30 years, was retiring. Ms. Meyer was also a student at Pepper Drive. Member Levens-Craig reported Andy Johnston, Principal at Chet F. Harritt STEAM School had presented at her Rotary meeting with two students. She mentioned the Rotarians were very impressed with the student presentation. Member Levens-Craig mentioned attending the Santee Success Program promotion. Their theme this year was baseball and the Board was presented with a baseball bat – in gratitude for helping them "hit it out of the park." Member Levens-Craig mentioned attending the District's Safety and Facilities Committee meeting. She expressed her gratitude to Linda Vail, Project Coordinator, for her work on the emergency plan.

Member El-Hajj attended the Independent Citizens Oversight Committee (ICOC) and the Budget Advisory Committee meetings.

Member Fox attended the promotion at Sycamore and mentioned the promotion went really well.

President Burns attended the Rio Seco promotion. He mentioned heat was a big factor and proposed buying popup tents for promotion and/or other school activities. President Burns mentioned the Fanita Ranch development was picking up faster than expected and suggested the Board meet with the City Manager. President Burns mentioned a parent survey was conducted a few years ago and mentioned he would like to hear feedback from Project SAFE parents. He asked that Administration look into developing a survey and bringing back the information to a subsequent meeting.

## I. CLOSED SESSION

President Burns announced that the Board would meet in closed session for:

1. Conference with Labor Negotiator (Gov't Code § 54957.6)  
*Agency Negotiators: Karl Christensen, Assistant Superintendent; and  
Tim Larson, Assistant Superintendent*  
*Employee Organization: Santee Teachers Association*
2. Conference with Labor Negotiator (Gov't Code § 54957.6)  
*Agency Negotiators: Karl Christensen, Assistant Superintendent; and  
Tim Larson, Assistant Superintendent*  
*Employee Organization: Classified School Employees Association*

3. Conference with Real Property Negotiators (Gov't Code § 54956.8)

Property:

- *Parcels 383-112-05 and 383-112-28 located on the north side of Prospect Avenue east of Marrokal Lane (known as Renzulli site)*
- *10335 Mission Gorge Road, Santee 92071 (formerly known as Santee School Site)*

*Agency Negotiator: Karl Christensen, Assistant Superintendent*

4. Public Employee Performance Evaluation (Gov't Section § 54957)

Superintendent

The Board entered closed session at 8:44 p.m.

**J. RECONVENE TO PUBLIC SESSION**

The Board reconvened to public session at 10:45 p.m. No action was reported.

**K. ADJOURNMENT**

With no further business, the regular meeting of June 16, 2015 adjourned at 10:45 p.m.

  
Elana Levens-Craig, Clerk

  
Cathy A. Pierce, Ed.D., Secretary